

**JOHN WARD**  
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A meeting of the **Overview & Scrutiny Committee** will be held virtually on **Tuesday 16 November 2021 at 2.00 pm**

MEMBERS: Mrs C Apel (Chairman), Mrs T Bangert (Vice-Chairman), Mr G Barrett, Mrs N Graves, Mr T Johnson, Mr A Moss, Mr D Palmer, Mr C Page, Mr H Potter, Mrs C Purnell, Mrs S Sharp and Mrs S Lishman

## AGENDA

- 1 **Chairman's Announcements**  
Any apologies for absence will be noted at this point.
- 2 **Minutes** (Pages 1 - 10)  
To approve the minutes of the Overview and Scrutiny Committee meeting held on Tuesday 16 November 2021.  
To receive an update on progress against recommendations made to the Cabinet and the Council.
- 3 **Urgent Items**  
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to late items.
- 4 **Declarations of Interests**  
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**  
The procedure for submitting public questions in writing by no later than noon 2 working days before the meeting is available [here](#) or from the Democratic Services Officer (whose contact details appear on the front page of this agenda).
- 6 **Report from the Corporate Plan Task & Finish Group** (Pages 11 - 13)  
The Committee is requested to note this report from the Corporate Plan Task and Finish Group and to confirm that it is satisfied that the Council is achieving satisfactory levels of performance against the targets and activities in the 2021/22 Corporate Plan mid-year progress report.
- 7 **Corporate Plan 2022-2025** (Pages 15 - 29)  
The Committee is requested to review the draft Corporate Plan 2022-2025 and make comments for Cabinet to consider.
- 8 **Budget Review 2022 - 2023 Terms of Reference and Scoping** (Page 31)  
The Committee is asked to agree 3 members to join the membership for the Budget Review Task and Finish Group.
- 9 **Chichester Festival Theatre Monitoring Report** (Pages 33 - 97)  
To receive the annual report from Chichester Festival Theatre and assess performance in line with the monitoring framework.

- 10 **Pallant House Gallery Monitoring Report** (Pages 99 - 167)  
To receive the 2020/2021 annual report from Pallant House Gallery and assess performance in line with the monitoring framework.
- 11 **Late Items**  
Consideration of any late items as follows:  
a) Items added to the agenda papers and made available for public inspection.  
b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.
- 12 **Exclusion of the Press and Public**  
The Committee is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Overview and Scrutiny Committee and senior officers only (salmon paper).**
- 13 **Leisure Services Performance Review** (Pages 169 - 190)  
Receive the 2020-21 Annual Report from Everyone Active (Sport and Leisure Management Ltd) Appendix 1 and note performance to date for 2021-22.

#### NOTES

1. The press and public may be excluded from the meeting during any item of business where it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
2. Restrictions have been introduced on the distribution of paper copies of supplementary information circulated separately from the agenda as follows:
  - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers receive paper copies of the supplements (including appendices).
  - b) The press and public may view this information on the council's website here [here](#) unless they contain exempt information.

#### **NON-CORPORATE OVERVIEW SELECT COMMITTEE MEMBER COUNCILLORS SPEAKING AT THE MEETING**

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area. The Chairman intends to apply this standing order at Overview and Scrutiny Committee meetings by requesting that members should normally seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Overview and Scrutiny Committee meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice